

MOON TRANSPORTATION AUTHORITY

Mailing Address:
1000 Beaver Grade Road
Moon Township, PA 15108
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2023 AUTHORITY BOARD

Mark Scappe, *President*
John Hertzner, *Vice President*
Tom Weaver, *Secretary/Treasurer*
William Kammerer
James Vitale

Mills & Henry
Solicitor
Delta Development Group, Inc.
Executive Director

MINUTES Monday, June 5, 2023

The Moon Transportation Authority (MTA) Board of Directors met on Monday, June 5, 2023, at 6:00 p.m. at Moon Township Municipal Building, 1000 Beaver Grade Road, Moon Township, Allegheny County, PA 15108.

Board Members:

Mark Scappe - Present
John Hertzner – Excused
Tom Weaver - Excused
William Kammerer - Present
James Vitale – Present

Also in Attendance:

Lynn Colosi, Delta Development Group, Inc.
Austin P. Henry, Esq., Mills & Henry
David Toal, The Toal Law Firm
Joe Rusiewicz, TranSystems
Mike Hnat, TranSystems
Nate Hokenbrough, Larson Design Group
Glen and Pamela Cobb (Residents, 134 South Patton Drive)

Call to Order

Mr. Scappe opened the meeting at 6:01 p.m.

Roll Call

Mr. Scappe conducted roll call. Mr. Kammerer and Mr. Vitale were present. Mr. Hertzner and Mr. Weaver were excused.

Approval of Minutes

Motion by Mr. Vitale to approve Minutes for the regular meeting of May 2023. Second by Mr. Kammerer. Motion passed 3-0.

Financial

a. Payment of April/May 2023 Invoices

Ms. Colosi presented Revenues and Expenditures (RnE) for April/May 2023. She noted that MTA received reimbursement in May of \$109,702 from Allegheny County from the Gaming Economic Development and Tourism Fund (GEDTF) grant that MTA received for Final Design of Montour Run-Marketplace Reconstruction.

Motion by Mr. Vitale to pay April/May 2023 invoices as submitted by the Executive Director. Second by Mr. Kammerer. Motion passed 3-0.

Ms. Colosi also presented two invoices that arrived too late to be included in the RnE consisting of \$5,450 invoice from Mark Turnley & Associates for conducting MTA's 2022 Financial Audit and \$13,996 from HHS Insurance for annual renewal of Officers and Liability insurance.

Motion by Mr. Vitale to pay Mark Turnley & Associates' and HHM Insurance's invoices as submitted by the Executive Director. Second by Mr. Kammerer. Motion passed 3-0.

Mr. Kammerer asked Ms. Colosi to examine other insurance companies and premiums each year to ensure MTA is getting the most effective policies and prices.

b. 2023 Cash Flow Update

Ms. Colosi presented an update on the budget and cash flow forecasts. In August, she noted, cash flow will dip to an estimated low of \$43,155 as MTA awaits receipt of most of its LERTA RAP diversions in September. Ms. Colosi will continue to monitor the budget closely.

c. Local Share Account (LSA) Grant Modification Letter

Ms. Colosi asked the Board to approve moving the \$460,155 LSA grant awarded to MTA from the Department of Community and Economic Development (DCED) for Final Design of Montour Run-Marketplace to the Construction phase of the project. Ms. Colosi reminded the Board that the grant is not permitted to be used on project phases that have commenced prior to the grant award date, which was the case for Final Design.

Motion by Mr. Kammerer to move the Local Share Account grant (\$460,155) awarded to Moon Transportation Authority by the Department of Community and Economic Development (DCED) for Final Design of Montour Run-Marketplace Project to Construction of the Project and send a letter to DCED requesting said modification. Second by Mr. Vitale. Motion passed 3-0.

d. Draft 2022 Financial Audit

Ms. Colosi, who previously emailed the Board a copy of the 2022 Financial Audit draft, asked the Board to review the Audit draft and let her know by email if anyone has any questions or edits. Ms. Colosi informed the Board she is seeking the Board's approval by email by the end of

the week so that the audit firm, Mark Turnley & Associates, can finalize the 2022 Financial Audit.

Project Updates

a. Thorn Run Interchange Reconstruction

Mr. Henry provided an update on Right-of-Way (ROW) transfer to Moon Township and the Declaration to close-out stormwater management maintenance. Mr. Henry reported that the Quit Claim Deed was approved and executed by the Township. The Deed will be recorded along with the Declaration to close-out the Department of Environmental Protection (DEP) permit. Mills & Henry will also be filing the Declaration to close out the DEP permit for PennDOT owned ROW, according to Mr. Henry.

b. Stevenson Mill Connector (SMC)/Rouser Road Connector (RRC)/Offsites

Joe Rusiewicz, TranSystems' project engineer, gave a brief update on the projects.

Mr. Rusiewicz reported that the drainage plan for RRC is progressing. SMC, according to Mr. Rusiewicz, after a pause in Final Design due to funding availability, is advancing the Hydrologic and Hydraulic (H&H) Study and updating the drainage plan for inclusion in the permit process. He also reported that TranSystems is assessing whether the drainage plan for Offsites can be segregated from SMC project.

Ms. Colosi informed the Board that she and Mr. Scappe met with Morgan Boyd, Special Assistant to the Secretary of DCED, to discuss MTA's capital projects and show him our project sites. Mr. Boyd asked Mr. Scappe and Ms. Colosi to provide him with a Project Brief on SMC, for which he seemed to be interested in assessing relative to funding and cost/benefit.

c. Marketplace District Improvements

Mr. Hokenbrough, Larson Design Group's project engineer, provided a brief update on all the Marketplace District efforts. His report focused on the upcoming Scoping Field View meeting (June 21st at 12:30 pm) with PennDOT District 11 personnel onsite at Montour Run-Marketplace Boulevard intersection. Ms. Colosi and Mr. Hokenbrough informed the Board that because Federal Highway Administration (FHWA) funds will be used to offset costs to construct Montour Run-Marketplace and flow through District, the project must adhere to specific PennDOT design processes, which may impact the project timeline. Mr. Scappe provided advice on how to monitor the timeline and accelerate processes if it appears there will be delays.

Other Items of Interest

Ms. Colosi reported that Congressman DeLuzio's office contacted her to begin planning an event for the Community Project/Federal Appropriation for Montour Run-Marketplace Reconstruction. Ms. Colosi promised the Board she will send them potential dates for the event when the

Congressman's office provides her with options.

As usual, the MTA will not hold a Board of Directors' meeting in July. The Board asked Ms. Colosi and Mr. Henry to review May/June invoices and approve payment during the interim and, at the August meeting, seek ratification by the Board of said approval.

Motion by Mr. Vitale authorizing the Executive Director and Solicitor to review and approve payment of May/June consultant and project invoices. Second by Mr. Kammerer. Motion passed 3-0.

Comments from the Public

Mr. Cobb and Ms. Cobb, residents of South Patton Drive, attended the meeting to get an update on the RRC project. Mr. Cobb and Ms. Cobb inquired about the timeline for RRC construction and the impacts the alignment might have on the Huntley property which sets along the RRC alignment and behind their house.

Mr. Kammerer suggested that MTA post signs at all project sites identifying MTA as the agency performing these essential infrastructure projects. Ms. Colosi will inquire whether there are Township and/or PennDOT regulations regarding signage along publicly owned rights-of-way. Mr. Vitale informed that the Township's public works department can likely produce the signs.

Executive Session – if necessary

There was no executive session.

Statement from Mr. Scappe

Mr. Scappe made a statement relative to the adjudication of the State Ethics Committee proceeding.

Motion to Adjourn

There being no further business before the MTA Board, the meeting adjourned at 7:03 p.m.

Motion by Mr. Vitale to adjourn the meeting at 7:03 p.m. Second by Mr. Scappe. Motion passed 3-0.